

NORTHWEST ROOM RENTAL & SERVICE FEES

Updated 7/10/23

Northwest Occupants & Harvard Student Groups

Please be advised, custodial and electrical fees apply to all groups regardless of affiliation.

	Room Rental	Service fees	Comments
Courtyard	\$0	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.
Café (1580 sq ft.)	\$0	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.
B100 (7808 sq ft.)	\$0	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.

Harvard FAS Departments

	Room Rental	Service fees	Comments
Courtyard	\$0	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.
Café (1580 sq ft.)	\$450	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.
B100 (7808 sq ft.)	\$950	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.

Harvard Non-FAS

	Room Rental	Service fees	Comments
Courtyard	\$0	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.
Café (1580 sq ft.) w/ Courtyard	\$500	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	Total hours based on time and scope of event.

B100 (7808 sq ft.)	\$1,000	Custodian = \$236.40 (base price 4hr minimum) After 4 hrs, \$59.10/hr per custodian. Electrician = \$520.00 (base price 4hr minimum) After 4hrs \$130/hr.	<i>Total hours based on time and scope of event.</i>
Student groups not paying with departmental billing codes must submit \$250 deposit check written to Harvard University 30 days prior to event date.			